

Smart Export Guarantee Application Form

I am applying for a British Gas Smart Export Guarantee* and I have (please tick one of the following):

- A new installation An extension on an existing installation
- A change of ownership A change of SEG licensee request

How to make a successful application

Please make sure you send all the information requested below with your application. Your personal data will be processed in accordance with the privacy notice which you can read on our website <https://www.britishgas.co.uk/aem6/content/dam/britishgas/downloads/GDPR-privacy/British-Gas-feed-in-tariff-privacy-notice.pdf>

Your application form needs to include:

- A Smart Meter Export or Half Hourly Export Meter Reading** – we need an accurate, up-to-date meter reading to set up your account. We recommend supplying a photo of your meter which clearly shows the export reading and serial number.

Supporting documents needed for your application:

A new installation of less than 50kW:

- MCS certificate**
- Proof of ownership** – for example, a copy of your invoice for generation equipment
- Proof of grid connection** – for example, a copy of your G98 or G99 certificate

A new installation over 50kW:

- Proof of grid connection** – for example, a copy of your G98 certificate (or equivalent)
- Proof of commissioning** – for example, a copy of your commissioning certificate
- Proof of ownership** – for example, a copy of your invoice for generation equipment
- Accreditation certification**

Change of ownership:

- Proof of ownership** – for example, a copy of the deed showing the installation was included with the sale of the property

Change of ownership (due to bereavement):

- Copy of death certificate**
- Proof of ownership** – for example, a copy of the solicitor's or executor's letter stating who is the beneficiary of the estate, which includes the solar panels

What you need to do

Please read the Smart Export Guarantee terms and conditions, then scan and email your documents and completed form to us at smartexportguarantee@britishgas.co.uk

Please note that there is a 10MB limit for emails and you may need to send separate emails if the files are too large.

Or you can post them to British Gas, Smart Export Guarantee Team, Winnall Down, Alresford Road, Winchester, Hampshire SO21 1FP.

How long will it take to set up my account?

It may take up to 28 days to get you registered after we receive your fully completed application.

What happens if I don't send everything in?

If anything is missing, the date your new Smart Export Guarantee can start will be delayed, and we'll also need a new meter reading to get your account up and running. If we receive no contact after 28 days, your account will be closed.

Personal details of the owner of the installation

Full name/Company name (One person/name only)	<input type="text"/>	
Installation Address	<input type="text"/>	
Postcode	<input type="text"/>	
Telephone numbers	Home <input type="text"/>	Mobile <input type="text"/>
Email address	<input type="text"/>	
Date of Birth (DD/MM/YYYY)	<input type="text"/> / <input type="text"/> / <input type="text"/>	
Type of installation	Commercial <input type="checkbox"/> Residential <input type="checkbox"/>	
If commercial, please provide the VAT registration number	<input type="text"/>	
British Gas Customer (Do you hold any British Gas products or services?)	Yes <input type="checkbox"/> No <input type="checkbox"/>	
British Gas Customer Reference/Account Number	<input type="text"/>	

Payment details

To receive payments directly into your bank account, please provide your bank details. If you don't provide this information, we'll send your payments by cheque.

Sort code	<input type="text"/> - <input type="text"/> - <input type="text"/>
Account number	<input type="text"/>
Name on account	<input type="text"/>
Name of bank	<input type="text"/>

Correspondence Address Details (if different from installation above)

Correspondence Address	<input type="text"/>
Postcode	<input type="text"/>

Accreditation details

If your installation is smaller than 50kW, then you must provide an MCS Certification Number.

If your installation is larger than 50kW, then you must provide alternative suitable certification and sign the Alternative Certification Declaration on page 4 of this document.

MCS Certificate Number (e.g. MCS-00000000-L)	<input type="text"/> M C S - <input type="text"/> - <input type="text"/>
Alternative Certification Number	<input type="text"/>

Generation equipment details

For more information relating to your Total Installed Capacity (TIC) or Declared Net Capacity (DNC), you will need to contact your installer.

Your electricity supply number (MPAN)	<input type="text"/>
Technology (e.g. PV, MCHP, Wind, Hydro, 'AD')	<input type="text"/>
For PV total number of panels installed	<input type="text"/>
For PV individual wattage of panels (kW)	<input type="text"/>
Total Installed Capacity (TIC), kW	<input type="text"/>
NB: The Total Installed Capacity of a PV installation is determined by multiplying the number of panels by the individual wattage of the panels. For example, 10 panels at 200 watts would give a total installed capacity of 2.00kW.	
Declared Net Capacity (kW)	<input type="text"/>
Installation date	<input type="text"/> / <input type="text"/> / <input type="text"/>
For Anaerobic Digestion (AD) Ofgem Reporting Start Date	<input type="text"/> / <input type="text"/> / <input type="text"/>
If you have any other installations at the address, please provide details	<input type="text"/>

Smart export meter details

You must have a Smart Meter or a Half Hourly (HH) export meter installed.

Smart/HH Meter Serial Number	<input type="text"/>
Your export supply number (MPAN)	<input type="text"/>
Number of digits on meter (5 or 6 before decimal point)	<input type="text"/>
Export Meter Reading (on the date application sent)	<input type="text"/>

By completing this form, I confirm that I have read and agree with the British Gas Smart Export Guarantee terms and conditions and would like British Gas to be my Smart Export Guarantee supplier. I confirm that I am not receiving export payments under any other scheme or from any other supplier.

Signature

Date signed

 / /

Alternative certification declaration

The following declaration should be signed if your installation is greater than 50kW, or has been accredited through an alternative certification scheme to the MCS.

I certify in respect of this application for accreditation that the following are applicable:

- a. The installation has not been accredited under the Microgeneration Certification Scheme.
- b. The installation has been commissioned by a suitable alternative certification scheme.
- c. I have provided copies of the grid connection and commissioning documentation where required.
- d. I have supplied the certification reference number and details of the certification scheme.

Signed

Dated / /

* Smart Export Guarantee tariffs are variable, so prices can go up or down. Customers on these tariffs will be given advance notice if the price decreases. There are no exit fees on these tariffs.

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